



City of Asbury
You're home.

Welcome Packet

www.cityofasbury.com

info@cityofasbury.com

5290 Grand Meadow Dr., Suite #1, Asbury, IA 52002

City Hall - 563.556.7106

City Hall Hours: M-F, 7:30a - 4:00p

Welcome to Asbury!

The City of Asbury is one of the fastest growing residential communities in the state of Iowa. Asbury has grown from a small town with a population of 71 in 1960 to over 5,900 residents today. The City maintains a unique blend of rolling hills and open space areas to create a warm and friendly community environment.

City Services

Police Protection	
Emergency	911
Non-Emergency Dispatch	563-589-4414
Asbury Police Department (non-emergency)	563-585-1874
Fire Protection and Ambulance	
To Report a Fire or Emergency	911
Fire Station Non-Emergency	563-556-5874
Utilities (sewer, water, storm water, refuse, recycling, yard waste)	Due on the 15th of the month; pay by ebill, direct debit, drop box at City Hall, in person, or mail
	Please see pages 3-4 for specific guidelines on refuse, recycling, and yard waste
Non-City Utilities	
Electricity	Alliant Energy: 800-255-4268
Black Hills	888-890-5554
Notary	City Hall Administrative Staff are certified notaries. No fee.
Library	Dubuque County Library operates a branch in City Hall located at 5290 Grand Meadow Dr, Suite #2
Hours	M-Th: 9:00a- 8:00p; F: 9:00a- 6:00p; Sat: 9:00a- 3:00p; Sun: Closed
Permits	Please call 563-556-7106 or email dhummel@cityofasbury.com
	Zoning- Required for house additions, garages, patios, sheds, swimming pools, fences, etc.
	Building, Electrical, Plumbing, and Mechanical
	Excavation- Before any cutting, breaking, disturbing, modifying or excavating of public streets, sidewalks, driveways, curbs, alleys or public property has begun

Recreation and Parks

Arrowhead Park	Located off Seippel Road and Blackfoot Lane, includes a wooly mammoth themed playground.
Althaus Wetland and Nature Preserve	Located off Wintergreen Dr., this city-wide trail system connects from Althaus Wetland to Maple Hills Park and Asbury Park.
Asbury Park (open air, 2 pavilions for rent)	Located on Asbury Road by Springgreen Drive, amenities include a baseball diamond, basketball court, two tennis courts, and two hard surface volleyball courts, all of which are lighted. Asbury Park also has fitness stations, swings, slides, tot toys, picnic tables, grills, restrooms, a sand volleyball court and picnic shelters for rent. Information on reserving a shelter can be obtained by calling the City Clerk's office at City Hall, 556-7106.
Brook Haven Park	A small tot lot located off Brook Haven Drive, just off Hales Mill Road.
Clay Ridge Park	Located on Doe Run Drive, this neighborhood park has a large rope climbing structure.
Cloie Creek Park (open air, 1 pavilion for rent)	Located off Hales Mill Road and Park Place, park amenities include a single track mountain bike trail, play equipment, restrooms, picnic tables and a splash pad (open Memorial Day to Labor Day). Information on reserving a shelter can be obtained by calling the City Clerk's office at City Hall, 556-7106.
Forest Hills Walking Trail	A trail that travels through the Forest Hills Subdivision. There are entrances to the trail off Forest Hills Drive and Willow Brook Drive. This trail also surrounds the subdivision's drainage pond.
Maple Hills Park	Located at the end of Burr Oak Drive and has a softball diamond, tot lot and picnic tables.
Wedgewood Trail	Accessed off Doral Drive and is a natural non-paved walking trail and paved trail that surrounds Wedgewood Pond.
Meadows Golf Course	Located at 6525 Clover Lane just off Asbury Road, this 18 hole award winning golf course includes a golf shop and bar and grill. Call 583-7385 to schedule tee times, golf outings or special events or visit www.meadowsgolf.com .
Dog Walking	You may walk your dog on a leash along any city trail. No dogs are allowed in city parks. If you do walk your dog, please clean up after your pet.

General Information

Health Services	Dubuque serves as a medical center for the tri-state region, with two hospitals, independent nursing services and several clinics.
Unity Point Health Hospital	Located at Grandview Ave. and Delhi Streets, Dubuque, 563-582-1881.
MercyOne Hospital	Located on Mercy Drive, Dubuque, 563-589-8000.
Education	
Dubuque Community School District	https://www.dbqschools.org/
Holy Family Catholic Schools	https://www.holyfamilydbq.org/
Tri-State Christian School	https://www.tscs.org/
Animals	
Animal bites	The owner of any dog, cat or other animal which has bitten or attacked a person, or any person having knowledge of the bite or attack, should be reported to the Asbury Police Department.
Strays	It is unlawful for any owner to allow dogs, cats or any other animals to run at large within the corporate limits of the city. Any animal at large may be impounded. For more information contact the Asbury Police Department.
Dead animals	The City will remove dead animals from the streets and right-of-ways. Please contact City Hall 556-7106 for removal of dead animals in the right of way.
'Asbury' as your Address	You are encouraged to use "Asbury, Iowa 52002" as your mailing address. This is acceptable by the post office. If you know your eight-digit zip code, using that is preferred.
Voting	Residents may vote at Asbury City Hall, 5290 Grand Meadow Drive, or the Meadows Golf Course at 6525 Clover Lane. Voting locations are determined by the Dubuque County Election's Office; voting sites may vary.
	Residents may register in person at the Dubuque County Auditor's Office prior to the election or at the voting site, day of election. The County Auditor's Office is located in the Dubuque County Courthouse at Seventh Street and Central Avenue, Dubuque. For more information about registering, call Dubuque County election offices at 563-589-4457. Registration is available by mail, but must be done 25 days before an election.

Yard Waste Guidelines

Starting on Thursday, April 6, 2023, yard waste collection begins. Please ensure all yard waste is placed curbside by 6 a.m. with a yard waste tag attached to each bag or bundle. The City will no longer allow containers, only bags and bundles.

24 FREE YARD WASTE TAGS will be given out to each property owner per season. Free tags can be picked up at Asbury City Hall during normal business hours. Free yard waste weeks will no longer be offered.

BAGS: Bags must not spill or scatter contents but stay confined within a size not to exceed thirty (30) gallons in volume or forty (40) pounds in weight, including the bag and contents. Bags can be purchased at local hardware stores, Theisen's, Farm and Fleet and Hy-Vee.

BUNDLES: Bundles of trees, limbs, shrubs and brush trimmings securely tied with rope, together forming an easily handled package not exceeding four (4) feet in length and two (2) feet in diameter or sixty (60) pounds in weight.

TAGS: Tags can be purchased at City Hall, Casey's, Farm and Fleet and Hy-Vee, Asbury Plaza.

Yard waste collection is limited to 10 bags and/or bundles per week.

Christmas tree pick up is announced annually.

Yard Waste Pick Up Days and Times

Yard waste is picked up on Thursdays during the “growing” season, which is from approximately the first Thursday in April until the third Thursday in November. If a holiday falls on a Thursday, yard waste collection shall be made on Saturday of the same week. Please have all bags and/or bundles out by 6:00 a.m.

Refuse Guidelines

Each Asbury residence is issued a 65 gallon refuse container. The container is marked with serial numbers that coordinate with each property. Containers are to remain with the property. When ownership changes, the refuse container must remain at the property address it is assigned to. If containers are removed from the property address, the property owner will be responsible for the cost of the replacement container.

If you do have additional refuse, tags can be purchased at Casey's General Store on Asbury Road or Asbury City Hall for \$1.25 each. One tag shall be good for one (1) additional container/bag of garbage. Please set your refuse and recycling curbside by 6 a.m. on your pick up day.

Refuse Pick Up Days

Refuse pick-up is on Wednesday for most of the Asbury community. Refuse pick up is on Friday if you live in the Centura Court, Arrowhead, Wedgewood, Legacy Heights or Tuscany Ridge neighborhoods.

Recycling Guidelines

Your residence has been issued a 65 gallon brown container with a yellow lid and is to be used for recycling only. This container is marked with a serial number and must remain with the property it is assigned to. Please make sure the container is 2 feet away from any other containers and do not place it near a parked car, basketball hoop or under a tree. Place the container curbside by 6 a.m. When snow is present place on a cleared, flat area. Below is a list of recyclables that are accepted. If the item is not on the list, it will not be accepted.

Newspaper	Only clean and dry newspaper will be accepted. No plastic wrap.
Magazines	Only clean and dry magazines, catalogs and brochures will be accepted. No plastic wrap.
Corrugated Paper	Only clean and dry corrugated cardboard and brown paper grocery bags will be accepted. Waxed cardboard and food contaminated cardboard are <i>not accepted</i> .
Mixed Paper	Home and office paper such as photocopies, junk mail, colored paper, fax paper school paper, file folders, paperback and hard cover books and puzzle books are accepted.
Aluminum	Aluminum cans only.
Tin Cans	All clean tin cans are accepted.
Plastic Containers	Only plastic jugs, bottles and containers that have a #1 -5 and # 7 in the recycling symbol will be accepted. This symbol can be usually found on the bottom of the container.

Direct Debit Form

The City of Asbury, Iowa has implemented the direct debit payment service for sewer, garbage, community protection, stormwater and water bills. Participants in the direct debit program will continue to receive a bill, but instead of writing a check, the amount due is deducted electronically from the customer's checking account on the 15th of each month. If you would like to sign up for this program, please complete the authorization form below and mail or drop off with a voided check to:

City of Asbury
5290 Grand Meadow Dr, Suite #1
Asbury, Iowa 52002-2589

Your account information can be found on your monthly utility bill. Be sure to attach a voided check with your form. After the authorization is processed the following note will appear on your bill:

BANK PAY

This means all information on the authorization has been verified and payment will be automatically debited from your account. To locate your Transit/ABA and account numbers, look to the bottom series of numbers on the face of each check.

John Dee Pay to the Order of: _____	C
070448052	077025804

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED UTILITY PAYMENTS CITY OF ASBURY, IOWA

PLEASE INDICATE: NEW INFORMATION CHANGE INFORMATION

Name: _____ Utility Service Address: _____
Utility Account Number: _____ Phone: _____

I (we) hereby authorize the City of Asbury, Iowa hereinafter called CITY, to initiate debit entries to my (our)
 Checking Account Savings Account (**select one**) indicated below and depository named below, hereinafter called DEPOSITORY, to debit same to such account for payment of monthly sewer, water, community protection and garbage bills.

Bank Depository Name: _____ City/State: _____
Bank Transit/ABA Number: _____ Bank Account No. _____
(9 digit number)

This authority is to remain in full force and effect until CITY and DEPOSITORY have received written notification from me (or each of us) of its termination in such time and in such manner as to afford CITY and DEPOSITORY a reasonable opportunity to act on it.

Name(s): _____ Date: _____
Signature: _____

Building Permits

Many construction and home renovation projects require a permit before construction may begin. A few common projects requiring a permit include and are not limited to:

- New houses (See additional requirements for new construction projects below)
- Decks, patio covers, porches (repair and replacement)
- Roof work
- Siding, soffit, fascia, casings
- Additions
- Garages and carports
- Structural repairs i.e. foundations, walls, headers, beams, joists and rafters
- Retaining walls over 4 feet high
- Swimming pools
- Interior remodeling involving drywall, moving/building of walls, altering windows and/or doors etc.
- Demolition of all or part of a structure

This list is not all inclusive. If you have any questions whether your project requires a building permit, please call City Hall at 563.556.7106.

Recreational Vehicles, Campers, Boats

The City does not allow boats, campers, trailers or RV's to be stored in your driveway for more than 48 hours.

Electrical, Mechanical, Plumbing Permits

The following are some of the more common projects that require an electrical, mechanical or plumbing permit:

- Changing, relocating, alteration to electrical service entrance
- Rewiring house, adding outlets, central air conditioning
- New Bath or changing location of plumbing fixtures
- Gas piping
- Installing a new or replacing a furnace, water heater, central air conditioner

Under City Ordinance, single family homeowners who are also the occupant of the home may obtain permits to do their own work. However, if you hire a contractor to do the work, they should obtain the permit. Contractors are required to be licensed in the State of Iowa.



ASBURY EAGLES CLUB
5900 Saratoga Plaza, Asbury, IA 52002
563.588.4458 / www.asburyeaglesclub.com



New Member to Asbury Drink Coupon

Good for two (2) mixed drinks or beers

Only good at the Asbury Eagles Club, 5900 Saratoga Plaza, Asbury, IA

Hours: M/T: 4-11 p.m.; W/Th: 4-Midnight; F/S: 4 p.m. - 2 a.m.; Sun: 12 p.m. - 7 pm.

The Asbury Eagles club is a non-profit social/charitable organization. Our bar and activities are open to the public but we also encourage people to become members. We promote a family atmosphere and plan events throughout the year. We have an indoor bar; outdoor patio and hall rentals.

Meetings

Aerie - 1st Wednesday of each month, 7:00 P.M. Auxiliary - 1st Monday of each month, 7:00 P.M. Joint Meeting - 3rd Wednesday of each month, 7:00 P.M. Trustee meeting - 2nd & 4th Monday of each month, 6:30 P.M.